



## Jeff Thomas Intern Job Description

**Job Title:** Jeff Thomas Intern

**Work Location:** This position is located at the Carolina Raptor Center Hospital building, located at 6000 Sample Rd, Huntersville, NC 28078. It requires reliable transportation to commute.

**Purpose of Position:** The purpose of our Jeff Thomas Intern is to empower the intern to build industry experience at a world class facility under leading experts in the field and given the opportunity to identify, develop, and complete a unique project which is presented at the conclusion of their internship. Jeff Thomas Interns split their internship between both the Rehabilitation department and the Resident Bird Care department.

### Responsibilities and Duties:

- Assist with the care of injured and orphaned raptors
- Learn safe handling and restraint of patients while treatments are performed
- Learn to perform an examination on an injured raptor
- Administer medications and fluids
- Take calls from the public and dispatch volunteers to pick up injured birds
- Prep ambassador bird diets, diet distribution, maintain food preparation areas and equipment
- Maintain animal enclosures by regularly cleaning and changing water
- Observe and record bird behavior
- Maintain records of animal observations regarding behavior, food intake, leftovers, medical treatments, etc.
- Assist with creating, distributing, and recording of behavior-based enrichment

**Qualifications:** This position best suits individuals with the following:

- Can work self-guided and with others
- Ability to work with people from all backgrounds
- Able to work in a fast-paced environment
- Strong stomach (for witnessing food prep and a variety of injuries)
- Observant
- Willing to speak up and ask questions
- Follow instructions, both written and verbal
- Can work outside in all weather conditions
- Learn CRC welfare standards including euthanasia
- Basic computer skills

**Commitment Expectations:** This is an unpaid position. Interns are required to work at least three days per week. Interns must complete one full shift (8 hours) per week, in addition to their other shifts. Morning shifts are 5 hours (8am-1pm) and afternoon/evening shifts are 5 hours (1pm-6pm).



- *Summer session:* Interns are expected to work full-time (~35 -40 hours per week) in our raptor hospital, with the term spanning from mid-May or early June until mid- August or early September.

Start and end dates are flexible. However, interns are expected to have a consistent schedule.

**Physical Demands:** While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is constantly required to use hands and fingers to feel, handle or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, crouch. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, color vision, and the ability to adjust focus. Work in this position will also include sitting, walking, bending, standing, and the ability to capture and restrain raptors. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to work with or around sick and injured birds, potentially hazardous materials, cleaning chemicals, gas anesthetics, zoonotic diseases, and unpleasant odors. If you are immunocompromised or pregnant/planning to become pregnant, you should obtain medical clearance from your physician.

**Work Environment:** While performing the duties of this job, the employee frequently works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, chemicals and vibration.

- Willingness to work outdoors, lift heavy objects, and risk periodic exposure to controllable hazards associated with wild animals and zoonotic diseases.
- Maintain off-exhibit areas in a clean, organized and safe fashion.
- Willingness to work under and handle stress in an appropriate manner.
- May be exposed to high, medium, or low noise intensity.
- May be exposed to extreme fluctuations in temperatures or weather.

**Training:** New interns will receive general volunteer onboarding training with our Volunteer Manager, including a scavenger hunt and on-site onboarding training. In addition, there will be hospital-specific training on the day of onboarding training where you will learn the following skills.

- Using a scale
- Introduction to the computer program, RaptorMed
- Bird behavior

Additional hands-on training will begin on your first day and continue throughout your first week. Here you will learn the following:

- Layout of the outdoor hospital trail
- Continue learning about bird behavior
- Learn how to clean indoor and outdoor enclosures
- Learn how we admit and care for our birds daily

Over the course of your internship, you will receive hands-on training for more advanced medical skills, including, but not limited to:

- Analyzing fecal and blood samples
- Performing wraps and bandage changes
- Practicing eye exams



- *And more!*

**Age Requirements:** 18 years old

**Other Requirements:** You will need to pass a background check before starting, provided through Priority Background Information Solutions. A tetanus shot is highly recommended.